



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**

<b>TRAVEL ORDER</b>		Date: _____, 2017
		No. 000
The following delegates of the _____ are hereby authorized and directed to travel subject to the details specified below.		
<b>NAME and Position</b>	<b>DESTINATION(S)</b>	<b>PURPOSE (S)/ PERIOD COVERED</b>
1. _____ (Nothing Follows)	_____	To participate in the _____  _____, 2017
<ul style="list-style-type: none"><li>• Sea/Air/Land travel authorized</li><li>• For Travel Tax Exemption and Waiver of Airport Terminal Fee Only</li></ul>		
Recommending Approval:	Approved by:	
	<b>ATTY. CARLO E. ABARQUEZ</b> Acting Executive Director	



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**

Travel Order No. \_\_\_\_\_

\_\_\_\_\_, 2017

**MR. FLORENCIO V. ABENES**

Manager, Travel Tax Department  
Tourism Infrastructure and Enterprise Zone Authority (TIEZA)  
142 Amorsolo Street  
Legaspi Village, Makati City

Dear **Mr. Abenes**:

Greetings from the Philippine Sports Commission (PSC)!

The **National Sports Association**, an umbrella organization of the National Sports Associations, has been invited to participate in the \_\_\_\_\_ which will be held in \_\_\_\_\_ on \_\_\_\_\_, 2017

In this regard, may we request for approval of Travel Tax Exemption Fee for the following list of sports delegates, as representatives of the Philippines to the said event, pursuant to Section 21 of Republic Act 6847.

We have attached a copy of the invitation from the organizer for your reference.

We shall highly appreciate your prompt and favorable action on the matter.

Should you need further information, please let us know.

Very truly yours,

**ATTY. CARLO E. ABARQUEZ**  
Acting Executive Director



Republic of the Philippines  
Office of the President  
**Philippine Sports Commission**

Travel Order No. \_\_\_\_\_

\_\_\_\_\_, 201

**MR. EDDIE V. MONREAL**

General Manager  
Manila International Airport Authority  
MIAA Administration Building  
NAIA, Pasay City

Dear **GM Monreal**:

Greetings from the Philippine Sports Commission (PSC)!

The **National Sports Association**, an umbrella organization of the National Sports Associations, has been invited to participate in the \_\_\_\_\_ which will be held in \_\_\_\_\_ on \_\_\_\_\_, 2017

In this regard, may we request for approval of Terminal Fee Exemption for the following list of sports delegates, as representatives of the Philippines to the said event, pursuant to Section 21 of Republic Act 6847.

We have attached a copy of the invitation from the organizer for your reference.

They are scheduled to depart on \_\_\_\_\_, 2017 via \_\_\_\_\_/\_\_\_\_\_H at NAIA terminal \_\_\_\_\_.

We shall highly appreciate your prompt and favorable action on the matter.

Should you need further information, please let us know.

Very truly yours,

**ATTY. CARLO E. ABARQUEZ**

Acting Executive Director