

Republic of the Philippines
Office of the President
PHILIPPINE SPORTS COMMISSION

ABSTRACT OF CANVASS

Date: _____

Item No.	QTY	Unit	Item / Description					
				Unit Price	Amount	Unit Price	Amount	
					-		-	
					-		-	
					-		-	
Total					-		-	

Based on the above Abstract, it is recommend that the award/s be made for:

1

Prepared by:

GLORIA R. BALANI

Certified Correct by:

CAROLINE S. TOBIAS

Admin Assistant II

In-Charge, Procurement Office

Amount
-
-
-

APPROVED BUDGET FOR THE CONTRACT

(Title)

Project Name and Location

										ABC -	
Item No.	Description	Qty	Unit	Current Market Price	VAT, Other Taxes and/or Duties Applicable	Freight & Insurance	Other Indirect Costs	Other Cost Factors (Cost of Supply, Inflation, Currency Valuation Adjustment)		Unit Cost	Total Cost
								%	Value		
1	2	3	4	5	6	7	8	9	10	11	12
											-
Total											-
Canvassed by:				Submitted by:			Recommended by:			Approved by:	
<u>GLORIA R. BALANI</u> <i>Administrative Assistant II</i>				<u>CAROLINE S. TOBIAS</u> <i>In-Charge Procurement Office</i>			<u>ATTY. CARLO E. ABARQUEZ</u> <i>Acting Executive Director</i>			<u>WILLIAM I. RAMIREZ</u> <i>Chairman</i>	

<p style="text-align: center;">ROSALINA O. COLEDRINO <i>Chief Accountant</i></p>	<p>Amount : _____</p>
---	-----------------------



Republic of the Philippines
Office of the President

Philippine Sports Commission

J O B O R D E R

Dealer/Contractor _____
 Address _____
 Job Order Number _____
 Date of Job Order _____
 TIN Number _____
 Tel. No. _____

Gentlemen :

In view of your lowest quotation and consumables terms and conditions, the Installation of the following is hereby awarded to your company to wit:

JOB SPECIFICATION	COST OF
(Grand Total Amount in Words)	

The work shall be completed within a period of seven (7) working days from receipt of funds.

In case of delay, an amount equivalent to not less than 1/10 of 1% shall be deducted from the total value of the contract for every day of delay.

Approved :

Funds available

ATTY. CARLO E. ABARQUEZ
 Acting Executive Director

IMEE
 Chairperson
 Job Order Review Committee

Date: _____

PURCHASE ORDER



Republic of the Philippines
 Office of the President
PHILIPPINE SPORTS COMMISSION
 Rizal Memorial Sports Complex
 Pablo Ocampo Sr. Street, Malate, Manila

Supplier : _____	P.O. No.: _____
Address : _____	Date : _____
TIN _____	Mode of Procurement : _____
Tel. No. _____	

Gentlemen:

Please furnish this office the following article subject to the terms and conditions contained herein:

Place of Delivery _____	Delivery Term : _____
Date of Delivery _____	Payment Term : _____

Stock No.	Unit	Description	Quantity	Unit Cost

(Total Amount in Words)

The supplier must sign the original purchase order by **48 hours**. Requests for extension must be made in writing before a non-extendable period of 3 days may be granted at the discretion of the PSC.

In case full delivery is not made on time, a **penalty of one-tenth (1/10)** of the total contract price shall be imposed for late delivery.

The PSC has the right and full discretion to cancel this purchase order in case of delays in signing the same, delivery with other terms.

Conforme:	Approved by
_____ Signature over Printed Name of Supplier	_____ ATTY. CARL Acting E:
_____ Date	

Funds Available:	BUR No. : _____
	Amount : _____

IMEE B. CAJANDAB

Chief Accountant



PHILIPPINE SPORTS COMMISSION

REQUEST FOR QUOTATION

The Philippine Sports Commission, through its Bids & Awards Committee, invites interested **PHILGEPS-accredited** suppliers to submit quotation/s for:

Particular	Quantity				ABC (PHP)	Place of Delivery
	Description	Qty	Unit	Total Cost		

Sealed signed quotation, copy of PHILGEPS Certification, copy of ITR Form and copy of Tax Clearance Certificate must be submitted from *(Date)*, 5:00 p.m to the Office of the Procurement located at the 2nd Floor Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St., Malate, Manila. For additional information, please contact the Procurement Office nos. 524-35-12, 524-44-08 loc 175.

Prospective suppliers should possess a similar contract with a value of fifty percent (50%) of the ABC. All phases of the bidding process shall be governed by the Revised Implementing Rules and Regulation of R.A. 9184 (Government Procurement Reform Act).

The Commission reserves the right to not accept any and all quotations or not award the contract on the following grounds:

- There is prima facie evidence of collusion;
- The BAC failed to follow prescribed procurement procedures; and or
- There are justifiable grounds where the contract will not redound to the benefit of the government without incurring any liability to the affected bidder/s.

(signed)
ATTY. CARLO E. ABARQUEZ
BAC Chairman

Date Posted on PHILGEPS & PSC website: *(Date)*